

Library Board of Directors  
Somers Public Library  
Minutes  
December 3, 2012

Members present: Chairperson Shirley Warner, Tiffany Daly, Andrew Phillips, Mike Gotta, Charlotte Stopa, Lois Lindell  
Also present: Francine Aloisa, Director, John Ruocco (leaving at 7:00pm.)  
Absent: Dee Moak, Robin Provencher, Bob Socha

Chairperson Warner called meeting to order at 6:30 pm.

Minutes of the November 5 were approved with the correction of name Brewer under Director's Report. (Motion made by Lindell, second by Daly)

John Ruocco of Asset Management Services discussed the document concerning the organization and operation of the Library's Endowment Fund with us. He also presented a report that will be presented to us quarterly along with his newsletter. We will also be presented with a monthly report of our account from Schwab. A general discussion was held of the uses of monetary gifts to the library. It was suggested that our policy on this be reviewed by our Policy Sub-committee.

Tiffany distributed the monthly Treasurer's Report. It was accepted as presented and will be filed for audit.

Correspondence: None

Financial Business:

Approval of Invoices: Motion (L. Lindell), second (M. Gotta) to approve bills paid. Voted unanimously.

Year-to-date Budget was distributed, discussed and will be filed for audit.

Committee assignments were reviewed.

Budget: Tiffany Daly, Robin Provencher, Charlotte Stopa

Investment: Tiffany Daly, Robin Provencher, Andrew Philips

Personnel: Tiffany Daly, Lois Lindell

Technology: Mike Gotta, Andy Philips

Policy Review: Dee Moak, Charlotte Stopa, Lois Lindell

Building Management: Bob Socha, Andy Philips

Liaison to Friends of the Library: Dee Moak

Events: Charlotte Stopa, Dee Moak

Building:

Bob sent a report that there will be workers here on December 7 to fix leaks in various parts of the building. He will be with them.

The replacement light bulbs that are needed are on order.

Old Business:

There was a discussion of the need for a Long Range Study and Study be put into operation. The Board members that will be on the committee are Andy Philips, Mike

Gotta, Lois Lindell and Francine. Shirley will be ex-officio. We are going to add a few community people. The committee will be activated early in 2013.

New Business:

Motion made (A. Philips) seconded (M. Gotta) to have poinsettias distributed to staff and volunteers before Christmas.

Director's Repor

Francine reported a successful time with Santa with 210 children attending. A ukulele concert led by Jim Lenn was well attended by about 50 people. The School Art Show will be held in late April. It will be held in the Blake Room for 3 weeks.

Meeting was adjourned at 7:55 pm.

Respectfully submitted,  
Lois Lindell

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING